

# REGISTRATION 2020/2021

This form **MUST BE SIGNED** to indicate acceptance of our school policies.

Information below will be forwarded to teachers and used for student records and school administration purposes only.

## CONTACT INFORMATION

NEW  RETURNING

Student Name		Date of Birth dd/mm/yyyy	
Parent/Guardian Name (or Student Name if over 18 years)		Relationship to Student (if applicable)	
Mailing Address		City	Postal Code
Phone (home):	Phone (cell):	Email:	
Medical Concerns? Yes <input type="checkbox"/> No <input type="checkbox"/>	Emergency Contact: Phone:		
If YES, please advise:			
I consent to PGCM using pictures of the student for:			
Promotional Print Material Yes <input type="checkbox"/> No <input type="checkbox"/>	I would like to receive updates and newsletter by email:		
Website/ Social Media Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>		

## LESSON INFORMATION

Semester 1 Instrument/Class	Teacher	Day	Length	# of Lessons	First Lesson	Price
Semester 2 Instrument/Class						

Non refundable registration fees: \$35 (student) \$50 (family) MYC (\$35) Groups (\$10)	Reg Fee	
OFFICE USE ONLY – METHOD OF PAYMENT Cash Chq Visa MC P.D. Chqs Recurring CC	Total Sem 1	
IN FULL BY SEMESTER MONTHLY	Total Sem 2	

Amount Pd: Paid by: Date:

Monthly Payment Amount (dated Sep 14-May 15) Registration fee added to first payment:

**ABSENCE POLICY: When a student is absent**, with or without notice, the teacher will be paid for this lesson time. The teacher is not obliged to supply make-up lessons or lesson credit but may do so at their discretion. **When a teacher is absent**, with or without notice, the students' lesson must be made up by the teacher or the student will receive a refund at the end of term.

**WITHDRAWALS:** Four weeks written notice is required to the teacher if lessons are to discontinue, otherwise fees will be charged for 4 lessons.

**THERE ARE NO REFUNDS FOR WITHDRAWALS FROM GROUP CLASSES.**

The PGCM reserves the right to discontinue lessons of any student whose account is in arrears. **\$20 late payment fee. \$30 Fee for NSF cheques.**

**IMPORTANT: I have read, understand and agree to the terms as stated in the Absence Policy, Withdrawal Policy and Payment Policy as stated above. I understand that ALL schedules must be confirmed with each teacher.**

PRINT NAME (parent/guardian/student over 18)

SIGNATURE (parent/guardian/student over 18)

DATE